YILDIRIM BAYAZIT PRIMARY SCHOOL E-SECURITY POLICY

We live in a world where technology is with us every moment of our lives. Our children have to know and understand how they use internet safety by available digital Technologies. Internet, which is a part of social life, brings innovations and benefits to our lives. In addition to the benefits and conveniences the internet brings, misusing it has threats to individual and social life. With all kinds of users having easy access to the internet, there is a severe need for schools' e-security policies. For this reason, Yıldırım Bayazıt Primary School created an e-safety policy to increase e-safety awareness among parents and students, make them be able to use newly developed technological tools and make them into safe internet users.

AIMS AND POLICY CONTENT

1- Our school believes that online security (e-safety) is an indispensable element for protecting children and adults in the digital world while using technology such as computers, tablets, and cell phones.
2- The school's e-security policies have to keep up with the new developments and trends.
3- This policy is prepared for teachers, administrators, other staff, students and parents.
4- The school e-security coverage area was discussed and resolved at the teachers' board meeting.
5- School e-safety policy must comply with school rules and the laws of the country.
6- The internet provider of the school (MEB) has blocked access to all kinds of harmful content. MEB internet filter restricts access to internet sites determined as harmful.
7- In accordance with the article about the "Use of Social Media in Schools" by the General Directorate of Legal Services of the Ministry of National Education, **taking and publishing photos of students and parents without permission** is prohibited for security reasons. (Dated 07.03.2017 and numbered 2975829, Numbered 2017-12)
8- In order to prevent cyberbullying, the school adjusts the privacy and security settings of the browsers and uses antivirus software.
9- In order to improve internet security, passwords used by the staff are replaced at regular intervals. As the school safety coordinator, the school principal takes the necessary measures.
10- The school takes necessary measures to prevent the usage of mobile devices/mobile phones for purposes other than education.

School E-Security Policy Warnings

MANAGING THE SCHOOL WEBSITE

1- The website will contain the school's contact information, address, e-mail and telephone number. Personal information of staff or students will not be published.
2- The school principal will be responsible for the published online content and ensure the published online content's accuracy and suitability.
3- Email addresses will be published carefully to avoid spam e-mails.
4- Student work will be published with the permission of their parents.
5- The administrator account of the school websites will be protected with a strong password.

CONVENIENT AND SAFE USE OF THE INTERNET AND RELATED DEVICES

1- Our teachers and students can only use the internet network under the Ministry of National Education's control at the school.
2- It is not possible to connect to our school's internet network without the MEB CERTIFICATE security file.
3- Only teachers' registered devices are used within the school, even for the projects.
4- Teachers carry out communication and video communication with other project partners during school hours.
5- Our e-security policy is included in the secure internet framework published by the Ministry of Education. (Ministry of National Education Circular No. 2017/12)
6- The school staff is aware that relying only on filtering to protect their children is insufficient, and they actively participate in in-service training on this issue.
7- All devices belonging to the school will be used according to the school's safe internet policies.
8- All students and parents will be trained for safe internet usage.
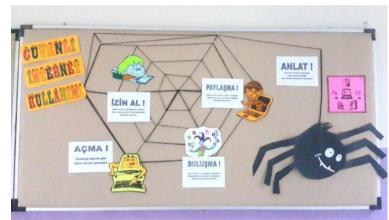9- The school will ensure that staff and students comply with copyright laws.

SAFE INTERNET DAY AT OUR SCHOOL

At our school, SAFE INTERNET DAY is celebrated with various activities.

Our teachers also plan activities on the eTwinning portal. In addition, the students and their parents are informed about e-Safety. Active participation is ensured with seminars and promotional posters throughout the week.